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ISAT administration-clarification of opt out protocol

3 messages

Swartz, Claudinette <cmswartz@cps.edu>

Mon, Mar 3, 2014 at 7:43 PM

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Bcc: allelemprincipal@cps.k12.il.us

Note: All principals have been included via bcc.

Hello principals,

In response to requests for additional clarity on what test administrators should say to students who have opted out of ISAT (see letter from the CEO sent Friday [here](#), in English and Spanish), CPS offers the following additional guidelines, to supplement items 2b - 2d. Additional clarity from the initial letter is indicated in red.

2b. On test days, schools should assign students who have opted out to other classrooms, the library or other appropriate space. **Teachers/proctors should explain to the students that they have been brought to separate room from their classmates because their parents have refused the test for them. Teachers/proctors should then explain that they are still required to present the test to students and read the directions with students following along. After the directions are complete the booklet/test materials should be collected.**

2c. Per ISBE guidance, test booklets must be distributed to students and the testing directions read to students.

2d. **After directions have been read and materials collected**, students should be assigned silent reading using their independent reading level materials.

Please contact me or consult with your Network staff for additional questions.

Thanks,
Didi

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Didi Swartz
Director of Assessment | Office of Accountability
Chicago Public Schools
[773-553-1161](tel:773-553-1161)